AASHTOWare Vendor list Guidance:



AASHTOWare Project (AWP) is a web-based software, used by the Alaska Department of Transportation & Public Facities to receive and process the data required to meet federal and state requirements for civil rights and labor compliance.

All vendors will need to be in AWP in order to be listed as a DBE and submit certified payroll for DOT&PF contracts awarded after January 1, 2021. To participate in AWP your company must be on the AASHTOWare Vendor list.

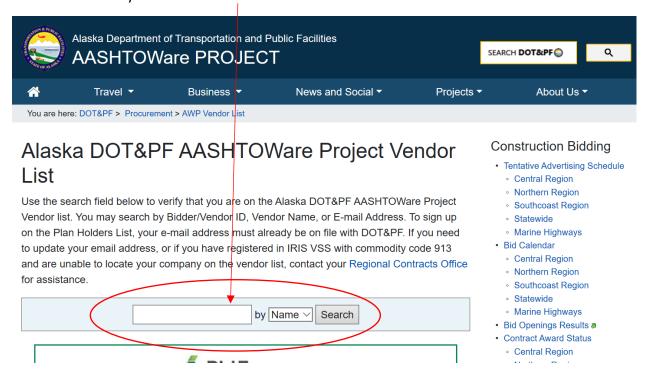
Answer the following question to find out what you need to do.

Is your company on the AASHTOWare Vendor List?

- Yes! Excellent, you are all set. No need to go further.
- I'm not sure. You can check by going here. For steps on this process, go to page 2.
- No. You may need to fill out the <u>Substitute Form W-9</u> and email it to <u>doa.dof.vendor.helpdesk@alaska.gov</u>. Be sure to include that you need 913 commodity code in your email.

Check if you are on the AASHTOWare Vendor List

- 1. Follow the link: http://dot.alaska.gov/aashtoware/awp-vendorcheck.cfm
- 2. Search for your business name:



Did you find your company?

- **Yes!** Great, your company is in the system! If you need an AASHTOWare login, fill out this <u>form</u> and submit to <u>DOT.AASHTOWare@alaska.gov</u> by email.
- **No.** You may need to fill out the <u>Substitute Form W-9</u> and email it to <u>doa.dof.vendor.helpdesk@alaska.gov</u>. Be sure to include that you need 913 commodity code in your email.