

The program is designed to provide assistance to apprentices for costs incurred from employment on Federal Highway Administration (FHWA) assisted projects.

Submit reimbursement applications with supporting documentation to the Civil Rights Office- TODAY!!



ADOT & PF Civil Rights Office



(907) 269-0851
1(800)770-6236 (within Alaska)

Fax: (907)269-0847

TTY: Contact Relay Alaska
1 (800) 770-8255



Website:
www.dot.state.ak.us/cvrlrts/index.shtml

Mailing Address:
P.O. Box 196900
Anchorage, Alaska 99519-6900



Physical Address:
2200 E. 42nd Avenue, Suite 103
Anchorage, Alaska 99519



ADOT & PF Civil Rights Office
Support Services Coordinator
(907) 269-0844



TITLE VI POLICY

It is the policy of the ADOT & PF to ensure compliance with Title VI of the Civil Rights Act of 1964, related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation on the grounds of race, color, sex, age, disability, or national origin.

Alaska Department of
Transportation & Public Facilities
Civil Rights Office

OJT Apprentice

Reimbursement Assistance



Financial Aid
For
YOU!

How to Get your reimbursement...



Eligibility

To be eligible for reimbursement, you must:

- ◇ Be enrolled in an approved apprenticeship program
- ◇ Be working on an Alaska Department of Transportation & Public Facilities (ADOT & PF) project which has Federal Highway Administration (FHWA) assistance
- ◇ Women, minorities, or disadvantaged individuals

If you are unsure whether you meet the criteria above, please contact the Support Services Coordinator at the ADOT & PF Civil Rights Office. All contact information is listed on the back of this brochure.



Items Eligible

The following items are eligible for reimbursement:

- ◇ Union initiation fees and dues required for work under your apprenticeship program
- ◇ Work Clothing-must be appropriate for your apprentice craft.
- ◇ Child care financial assistance is available. While working or involved in activities required to fulfill your apprenticeship program.

This program is to off-set some costs associated with getting started in an apprenticeship program.



Submitting Your Request

To request reimbursement you must:

- ◇ Complete a Reimbursement Assistance for Apprentices application form:
 - ◇ The application must be signed and include back up documentation (i.e., receipts).
- ◇ \$250 per year is the maximum amount to be reimbursed
- ◇ Location of forms:
 - ◇ AKDOT & PF Civil Rights Office in Anchorage
 - ◇ www.dot.state.ak.us/cvlrts/forms/ojt-reimb.pdf